

Richard McKenna Charter School District #453  
**BOARD MINUTES**

Board of Directors Meeting

Date: Tuesday, March 21, 2023

Place: Richard McKenna High School Conference Room

Time: 12:00 PM

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**I. WELCOME and CALL to ORDER**

- A. Call Meeting to Order  
Pledge of Allegiance started by William Lamb  
*Meg Warren - Chair*

Quorum Status-Kyle Davis, William Lamb, Doug Mayne, Meg Warren, *Jessica Morrison- Clerk*.  
Also in attendance: Dennis Wilson, Janet Hurst, Julie Rice, Jon Wood.

**II. APPROVE AGENDA**

William Lamb motioned to approve the agenda, Kyle Davis seconded it, passed unanimously.

**III. EXECUTIVE SESSION**

In accordance with Idaho Code 74-206(1)(b), the Board may hold an Executive Session after the presiding officer has identified the proper authorization, for the purpose of: Student Issue. William Lamb motioned to enter executive session; Kyle Davis seconded. Roll call on entering executive session: Kyle Davis-Aye, William Lamb-Aye, Doug Mayne-Aye, Meg Warren-Aye. Entered into executive session at 12:15, William Lamb motioned to return to open session, Doug Mayne seconded, passed unanimously. Returned to open session at 1:00. William Lamb motioned to uphold the administrations decision regarding the student issue, Doug Mayne seconded it, passed unanimously.

In accordance with Idaho Code 74-206(1)(b), the Board may hold an Executive Session after the presiding officer has identified the proper authorization, for the purpose of: Personal Issue. William Lamb motioned to enter executive session; Kyle Davis seconded. Roll call on entering executive session: Kyle Davis-Aye, William Lamb-Aye, Doug Mayne-Aye, Meg Warren-Aye. Entered into executive session at 1:10, William Lamb motioned to return to open session, Doug Mayne seconded, passed unanimously. Returned to open session at 1:30.

**IV. PUBLIC COMMENTS**

Those individuals wishing to address the Board may sign up prior to the meeting with the Board Clerk. Individuals will be given a maximum of three (3) minutes to present their views. Open Meetings requirements limit the ability of the Board to discuss or take action on any topic not previously on the agenda; however, the issue may be included on a future agenda if appropriate. Please note: The Board cannot receive complaints against personnel in open session, and recommend that concerns be resolved through the following order: (1) Teacher or Staff, (2) Building Administrator, (3) Superintendent, (4) The Board of Directors. Charter School Main Office Phone: 208-580-2449

**V. CONSENT AGENDA**

1. Approve minutes for February 14, 2023
2. Approve Financial Report
3. Board of Directors Application Form

William Lamb motioned to approve the entire consent agenda, Doug Mayne seconded, passed unanimously.

**VI. REPORTS**

**A. K-8 Report**

Just completed MAP testing, have seen growth in many areas. Things are going very well.

**B. High School/District Report**

We took 18 students to HOSA competition in Pocatello, three students are going to National competition. We going to pay ½ the national trip like we did last year. Director of charter commission resigned; they are looking for a replacement. Online intervention program Imagine is being implemented. Talking to a marketing company for the online program. Seniors onsite have senior presentations Friday.

**VII. ACTION ITEMS:**

**A. Harmony Education Services - <https://www.youtube.com/watch?v=cjHfCwggsek>**

They provide educational services for online programs. They only have K-8, they are looking for a 9-12 program. They will funnel students to us for 10% of our foundation payment per a student for the first year and 5% every year thereafter per a student. We would like to try for a 3-year contract. William Lamb motioned to approve moving forward and enter into a contract with Harmony, Doug Mayne seconded, passed unanimously.

**VIII. DISCUSSION ITEMS/ACTION**

**A. Online Administrator Position**

Dennis presented a job description and salary point for an online Administrator. William Lamb motioned to approve hiring an online administrator, Kyle Davis seconded it, passed unanimously.

**B. Form 990 Update**

Tim with Quest CPA's updated us on our 990 situation. He has worked through all the financials back to FY03 and have started filling out the actual forms. We have form 1023 that we need to submit. We have to write a reasonable cause statement. We will meet with the IRS office in Boise before we file anything.

**C. Certified Staff Recruiting Incentives**

Staff recruiting season, Janet and Dennis went to a job fair. There is a lot of schools who need teachers also, we are in a very competitive market. Dennis would like to create a sign on bonus and relocation bonus, if they move to Mountain Home. Doug suggested giving incentives for current staff who recruits a new teacher. William suggested retention bonuses for high quality employees. Dennis will work on a proposal for incentives.

**D. Property Update**

The property owner would like an agreed amount put into an escrow account if a four plex can't be found to trade for the property we would like to purchase to build the gym and classrooms. William suggested hiring an outside realtor to help us purchase the property. Dennis will research and bring more information back to the board.

**IX. ADJOURN**

William Lamb motioned to adjourn, Doug Mayne Seconded it, passed unanimously.

The next regular board meeting will be held on April 18, 2023 in the Conference Room at 12:00 PM

The mission of Richard McKenna Charter Schools is to provide a non-traditional educational environment for our students by emphasizing 1) project-based learning, 2) personal responsibility, and 3) outstanding citizenship.